

## **CONSTRUCTION CONSULTANT**

### **Trilogy Properties Corporation ([www.trilogyproperties.com](http://www.trilogyproperties.com))**

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Currently accepting applications for the position of Construction Consultant for a shopping center project located in Surrey, BC, commencing construction in January, 2008. Candidate should be experienced in commercial construction, organized, and understand what it takes to be an integral part of a team. Must enjoy working in fast paced construction environment and possess excellent time management skills.

As the Construction Consultant your primary role will be to provide coordination of the project from the owner's perspective, independent of the design professionals and general contractor, and to ensure that the project is delivered on schedule, on budget and with the highest quality possible.

Working with the architects and contractors in place, your responsibilities will include but not be limited to, contract matters, budget adjustments, managing change orders, schedule changes, time extensions and resolution of problems or questions that arise throughout a project's life.

#### **Highlights Construction Consultants Services**

- organize, chair and represent the owner at regular project meetings and provide advice that will help facilitate economical, efficient and desirable development and construction procedures;
- ensure that all potential project related issues are addressed and that each member of the project team is aware of their role in resolving them;
- prepare and review updates for owner's approval;
- establish a process by which all changes can be priced, submitted, reviewed and added or subtracted from the project cost;
- review and submit, with recommendations, all requests for payment under vendor agreements, provided that all such payments shall be subject to client approval.
- will submit to the owner any suggestions or changes that could, in our judgment, reduce their costs;
- oversee and monitor progress of the project construction with regular site visits to maintain the project schedule;
- assure timely turnaround of shop drawings and submittals, by architects as well as vendors as needed;
- oversee resolution of any conflicts uncovered during this process;
- oversee the analysis, selection, delivery and installation of fixtures, furnishings and equipment;
- coordinate the design and construction professionals to prepare project close-out documentation including as-builts, bonds and warranties, etc;
- ensure the owner receives final costing and project information.

This will be a contract position and remuneration will be based on experience. Please apply on-line at our website [www.triloyproperties.com](http://www.triloyproperties.com) or send your Resume to [dan@trilogyproperties.com](mailto:dan@trilogyproperties.com) subject: Panorama Phase II Application.

